

BINGHAMTON HOUSING AUTHORITY REGULAR MEETING

Monday, March 16, 2026– 12:00PM

435 STATE STREET, BINGHAMTON NEW YORK

PRESENT:

Robin Alpaugh, Vice-Chair  
Jeffery Wood, Secretary  
Josh Miller, Treasurer  
Kyle Skinner - Member  
Jean Westcott, Executive Director  
Lesley Cornwall, Deputy Director  
Amy Sherwood  
Kevin Treiman

ABSENT: Charles Kramer, Chair  
Emmett Wimberly, Member

The meeting was called to order by Mr. Alpaugh at 11:59 AM and roll call was taken. The minutes of the February 23, 2026, meeting were approved by Mr. Wood, seconded by Mr. Skinner and carried.

Executive Director Report:

Ms. Westcott

- Waiting on audited reports from lawyers to send to HUD. Needs to be submitted by the end of March.
- Ms. Westcott contacted NYSEG and received a call from customer service that basically said, we are aware- costs are up.
- The new fire alarm upgrade at NS is moving along nicely. Met with the fire marshal last week, everything is set up the way it should be.
- The bricks on one of the towers at NS started to fall off. Engineers and contractors contacted and will be fixing the problem.
- Still looking for a site manager for Canal Plaza, Wendy leaves on 4/30/2026. Members of the Community Potential board did a walk through of the Heights on one of the renovated buildings. The lottery has opened up for vacant apartments in Heights. It will run for 45 days and then a randomization will pick from the applicants to fill the vacant apartments.
- CPR/First Aide training was offered to 36 employees last week, including some of the Broome Gang employees. Next will be NARCAN training. A communication and teamwork training session has been scheduled for April.

The following resolutions were then acted upon:

**26-228** WHEREAS, there is a need to renew the LEAD Inspectors insurance. Motion made by Mr. Skinner and seconded by Mr. Wood and carried.

**26-229** WHEREAS, there is a need to renew the ENI TIPS hotline contract. Motion made by Mr. Wood and seconded by Mr. Miller and carried.

**26-230** WHEREAS, there is a need to write off tenant account balances. Motion made by Mr. Wood and seconded by Mr. Skinner and carried.

**26-231** Adjournment of meeting at 12:39 PM and establish Monday, April 20, 2026 at Canal Plaza Conference Room as the date, time and place for the next meeting and work session. Motion made by Mr. Wood and seconded by Mr. Miller and carried.

There were no Community Attendees

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Charles Kramer, Board Chair

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Jean Westcott, Executive Director